



## **Congregational Nurse & Director of the Sadye Bowles Ministry Fund**

Searching for a registered nurse for a part-time position (18 hours/week) to serve in the dual role of congregational nurse (CN) and Director of the Sadye Bowles Ministry Fund (SBMF). As the CN, this person will be part of the Pastoral Care Team and meet with individuals, families, and groups to provide support during health challenges and will provide educational programs. The SBMF provides financial assistance for housing and medical and living expenses for older adults in financial need. As Director of the SBMF, this person is responsible for meeting with applicants/recipients, collaborating with the Sadye Bowles Ministry Team, and working with the Business Office to ensure payment of expenses and maintain financial records.

### **Qualifications:**

- Active, unencumbered North Carolina Registered Nurse license
- Minimum of three years' experience in direct patient care
- Current CPR certification
- Strong communication skills. Able to use active and empathetic listening.
- Able to work as part of a team
- Financial skills in maintaining budgets and appropriate record keeping preferred, but not required if the candidate is willing to learn the necessary skills.
- Computer skills in word processing. Basic knowledge of Excel and PowerPoint a plus.

### **Skills:**

- **Assessment:** The CN is not responsible for direct physical patient care outside of taking blood pressure occasionally or assisting with health emergencies. The CN does need to be able to assess if someone is in distress, suffering from a mental health condition or in crisis, lacking social support, or struggling with their spiritual well-being and refer them to their healthcare provider, pastor, or follow emergency protocols; and to use an AED as needed.
- **Leadership:** Identify concerns and assist or guide in the development of programs to address concerns.
- **Organizational skills:** Maintain financial records and meeting minutes, understand the organization of the church and decision-making processes, order health-related supplies, and maintain AEDs.
- **Health Educational Programs:** Develop and teach education programs and/or collaborate with community partners to develop health education programs.
- **Community Resources:** Learn about senior living facilities, homecare agencies, caregiver support, and Medicare, Medicaid, and Veterans Administration benefits.

Send your resume to Rev. Newton Cowan, Associate Pastor for Pastoral Care, at [ncowan@fpcgreensboro.org](mailto:ncowan@fpcgreensboro.org). You may also call (336) 478-4737 for more information.