



**Job Posting**  
**First Presbyterian Church of Greensboro, NC**  
**Director of the Sadye Bowles Fund and Congregational Nurse**

The Director of the Sadye Bowles Fund is responsible for the administration of the mission of the Sadye Bowles Fund, an endowment of First Presbyterian Church restricted to serving the needy elderly. The Congregational Nurse provides healthcare counseling and education to all members of the congregation both individually and in group programs.

**Qualifications**

- Registered Nurse with a BSN degree
- Active North Carolina nursing license
- Three to five years experience in direct patient care, especially geriatric care
- Flexibility
- Communication skills in challenging situations.

**Skills**

- Assessment – physical, mental (recipient orientation), psychological, social, spiritual
- Leadership – design and implement programs (screening clinics, educational, etc.), collaborate with professional staff and volunteers, participate as a team member, maintain current programs (First Friends, veterans, etc.)
- Organizational – maintains recipient records, assures current budget and spending, maintains current minutes, understands, organization of church committees and decision processes
- Public Speaking – presents reports to appropriate people, markets ongoing and new programs, describes the Sadye Bowles Fund
- Listening

**Knowledge**

- Community Resources and Agencies – adult daycare facilities, nursing homes, home health agencies, caregiver support resources, Medicare/Medicaid/Insurances
- Budgets – monthly reports, financial recommendations

Hours: 18 hours a week

Please send resume to First Presbyterian Church, c/o Carolyn Yow, 617 N. Elm Street, Greensboro, NC 27401 or electronically to [cyow@fpcgreensboro.org](mailto:cyow@fpcgreensboro.org). Candidates for this position must be fully vaccinated against COVID-19.