

FPC PLUS

directory and more

FPC Plus is FPC's member and ministry communication tool. You can use it to update your street or email addresses, your phone number, and even your photograph! You can opt in to our online church directory. You can communicate with other members of your classes and small groups, committees, and ministry teams.

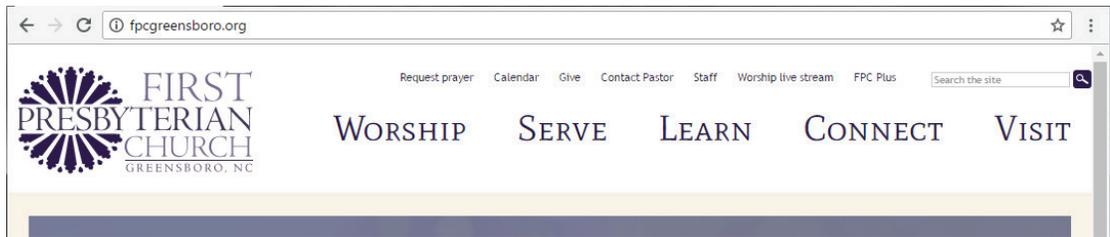
Step one: Create your account.

1

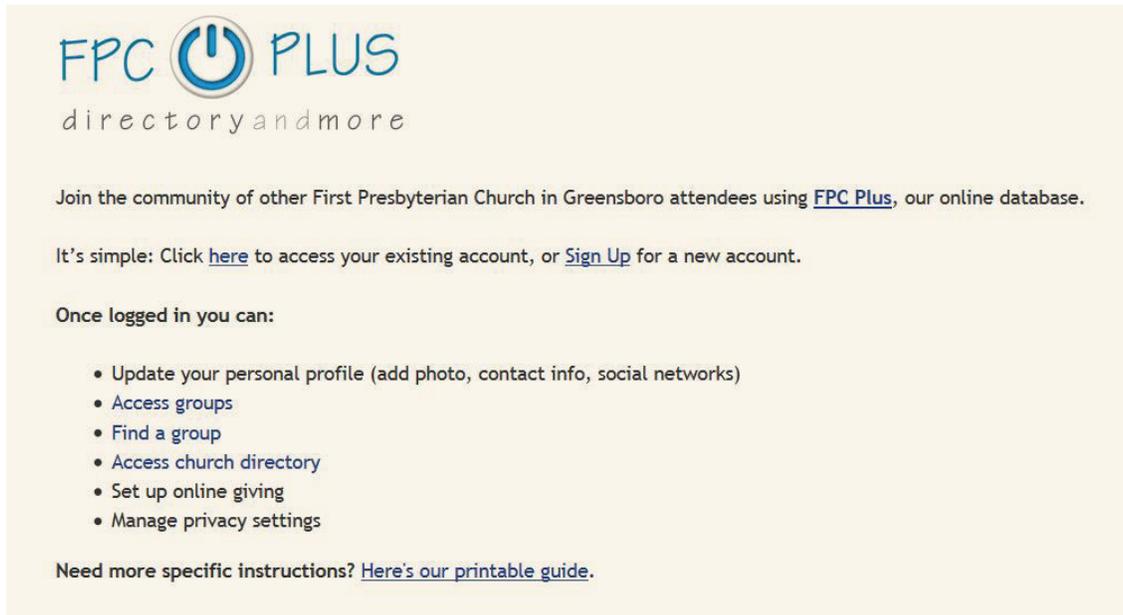
The church has pre-loaded the email address we have on file for you. Each FPC member in your household must have their own email address in order to set up an account.

IMPORTANT TO KNOW: You and your spouse cannot use the same email address for both of your accounts. If one of you needs to create an address, we recommend getting a free Gmail account. Go to www.gmail.com, click [More options](#), click [Create account](#), and follow directions. Then call the church at 336.373.0445 and give us your new email address so that we can load it into FPC Plus.

2

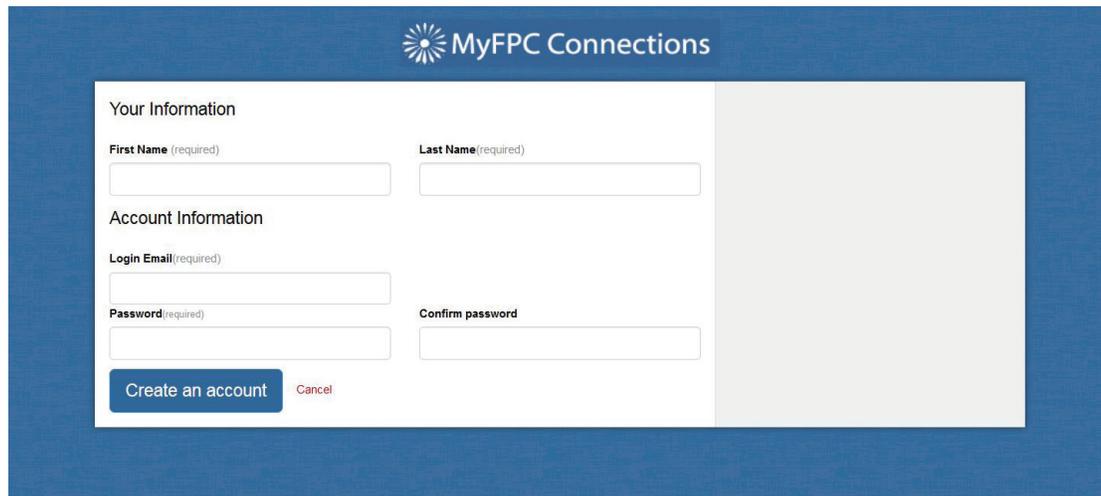


Open your internet browser and type fpcgreensboro.org in the box at the top of the page. Then press [Enter](#) or [Return](#) on your keyboard. When the church's home page comes up, click the [FPC Plus](#) link on the top right. Your next page will look like this:



3

This is how the next page will look:



The screenshot shows a web form titled "MyFPC Connections" with a sunburst logo. The form is divided into two main sections: "Your Information" and "Account Information".

Your Information

- First Name (required)**: A text input field.
- Last Name (required)**: A text input field.

Account Information

- Login Email (required)**: A text input field.
- Password (required)**: A text input field.
- Confirm password**: A text input field.

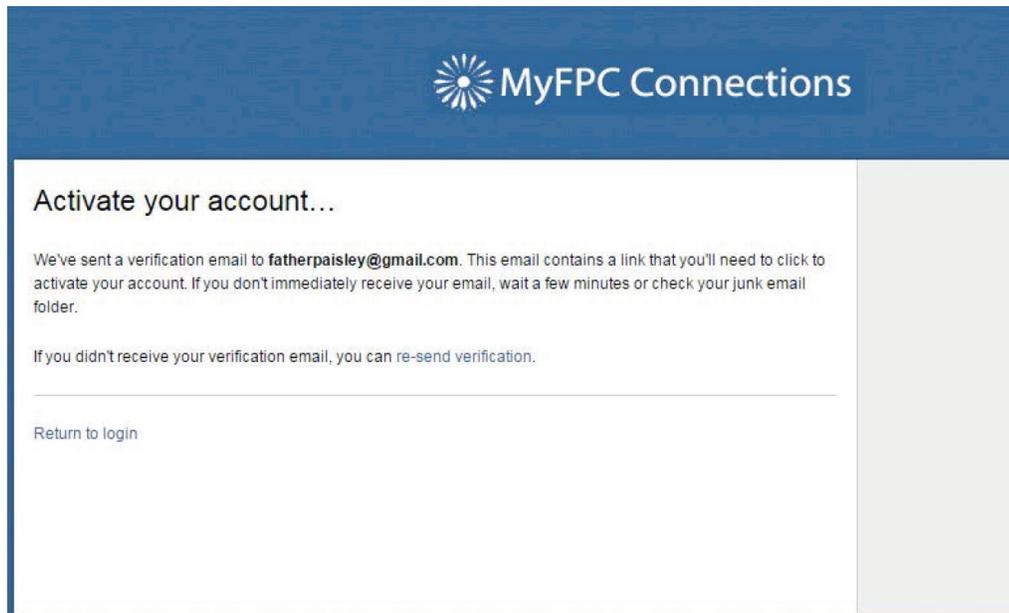
At the bottom of the form, there are two buttons: a blue "Create an account" button and a red "Cancel" button.

Fill in the boxes. Your password must be at least 7 characters, and you can use letters and numbers. When you are finished, click [Create an account](#).

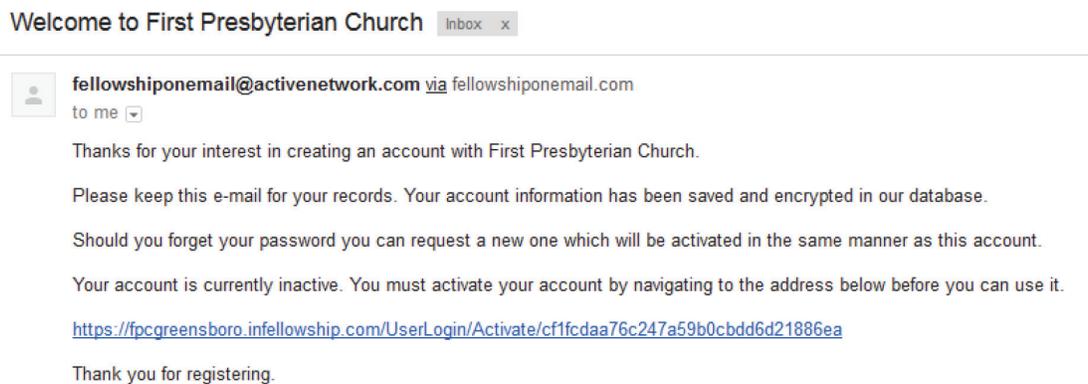
IMPORTANT TO KNOW: If you get an error message, that probably means the church does not have your current email address. Call 336.373.0445 so we can check and update if needed.

4

Your screen should look like this:



Now it's time to [check your email](#). You should have received an email from fellowshiponeemail@activenetwork.com. This is a security measure to make sure you are who you said you are. It will look something like this:



[Click](#) on the link provided in the email to confirm.

5

After you click the link in the email, you should be taken to a screen that looks like this:

MyFPC Connections

Hello, William * = required field
You're almost done!

We just need a little more info — If you are a church member, this will help us keep your info up-to-date. Thanks!

* Date of birth: 01 / 27 / 2016

* Gender: Male Female

* Address: Country: United States
Street 1:
Street 2:
City:
State: Postal code:
County:

Home phone: ☆
Mobile phone: ☆

Fill in the boxes. **IMPORTANT TO KNOW:** Please provide your correct date of birth. Later we will guide you through Privacy Settings, and at that time you can control who is allowed to see your information. Also, please make sure to select your preferred contact number.

TIP: You don't have to use the drop-down calendar to enter your date of birth. You can highlight the whole date in the box and enter yours in this format: MM/DD/YYYY.

Hello, William * = required field
You're almost done!

We just need a little more info — If you are a church member, this will help us keep your info up-to-date. Thanks!

* Date of birth: 10/25/1770

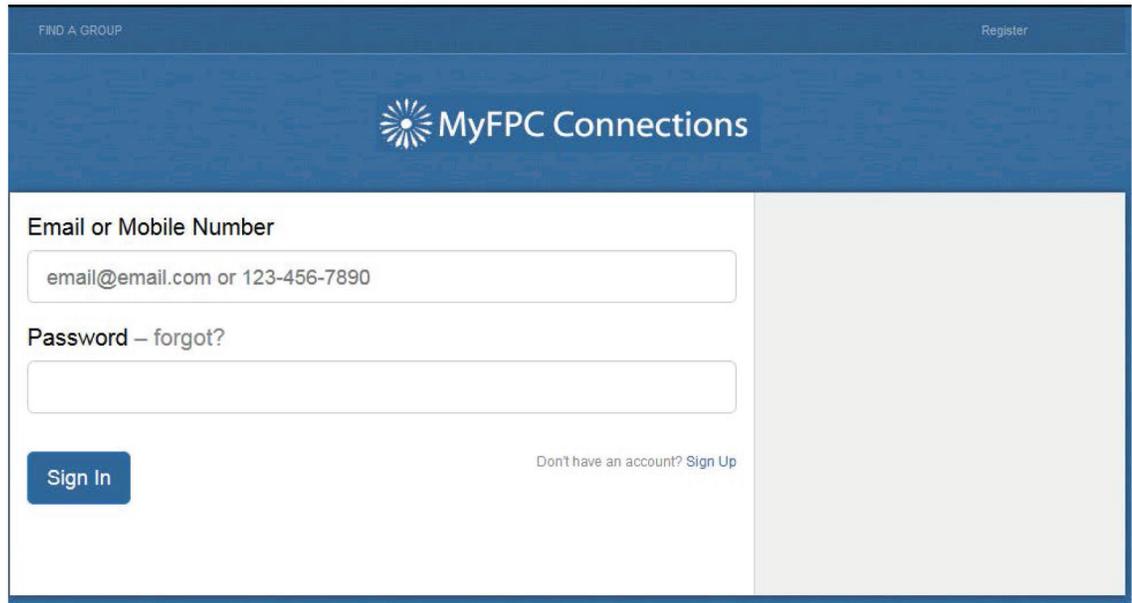
* Gender: Male Female

* Address:

Calendar: January 2016
Su Mo Tu We Th Fr Sa
27 28 29 30 31 1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31 1 2 3 4 5 6

6

When you have filled in all the boxes, click [Create an account](#).
Your screen should look like this:



The screenshot shows the MyFPC Connections login interface. At the top, there is a dark blue header with the text "FIND A GROUP" on the left and "Register" on the right. The MyFPC Connections logo, featuring a sunburst icon, is centered in the header. Below the header, the main content area is white. It contains a form with two input fields: "Email or Mobile Number" with the placeholder text "email@email.com or 123-456-7890" and "Password – forgot?". A blue "Sign In" button is positioned below the password field. To the right of the button, there is a link that says "Don't have an account? Sign Up". A large, light gray rectangular area is visible on the right side of the form, possibly representing a placeholder for a social media login or another option.

Way to go!

You are ready for Step two!

Step two: Check your information

1

Open your internet browser and type fpcgreensboro.org/connect/fpc-plus in the box at the top of the page. Then press [Enter](#) or [Return](#) on your keyboard. Click the [here](#) link in the second sentence. The next page should look like this:



 MyFPC Connections

Email or Mobile Number

Password – forgot?

[Sign In](#)

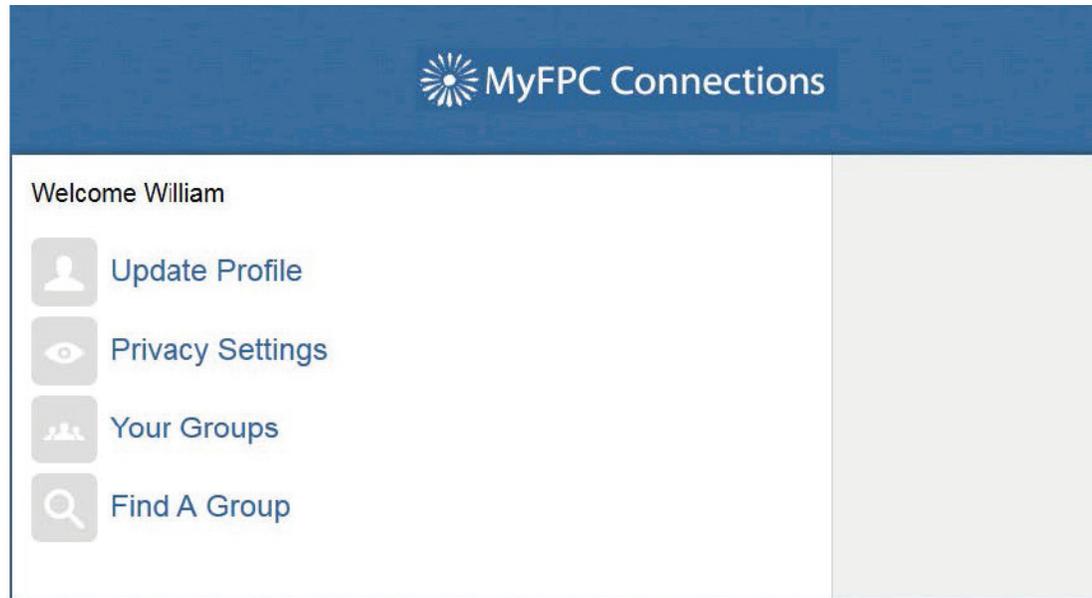
[Don't have an account? Sign Up](#)

Fill in your email and password, and then click [Sign in](#).

Important to know: At this time the system accepts only your email address, so do not enter your mobile number.

2

Your screen should look like this:



Click on [Update Profile](#).

3

The next page will look like this:

The screenshot shows a web interface for "MyFPC Connections". At the top left is a blue header with a sunburst icon and the text "MyFPC Connections". Below this is a profile card for "William Paisley". The name is split into "William" (First *) and "Paisley" (Last *). There is a "Change" link under a profile picture icon. To the right of the profile card is a progress bar indicating "Your profile is 50% complete." Below the name fields are several form fields: "Nickname" (Father Paisley), "Household position" (Husband), "Date of birth" (10/26/1770), "Marital status" (Married), and "Gender" (Male). Below these is a text area for a bio, with the text: "For nearly sixty years I was a faithful laborer/successful minister and evangelist of the Lord Jesus Christ. I am the founder of the Greensboro Church and served as its first preacher for over twenty years." Below the bio is a "Phone" section with a table for phone numbers.

Type	Preferred
Mobile	<input type="radio"/>
	336-328-4377

Check this information and correct or update information as needed. When you are finished, click [Save changes](#).

IMPORTANT TO KNOW: Please make your Emergency Contact someone who is outside your household (if something happens while you and your family are at church, there will be someone else to call). You do not have to complete every box (if you do not have a web site, for instance).

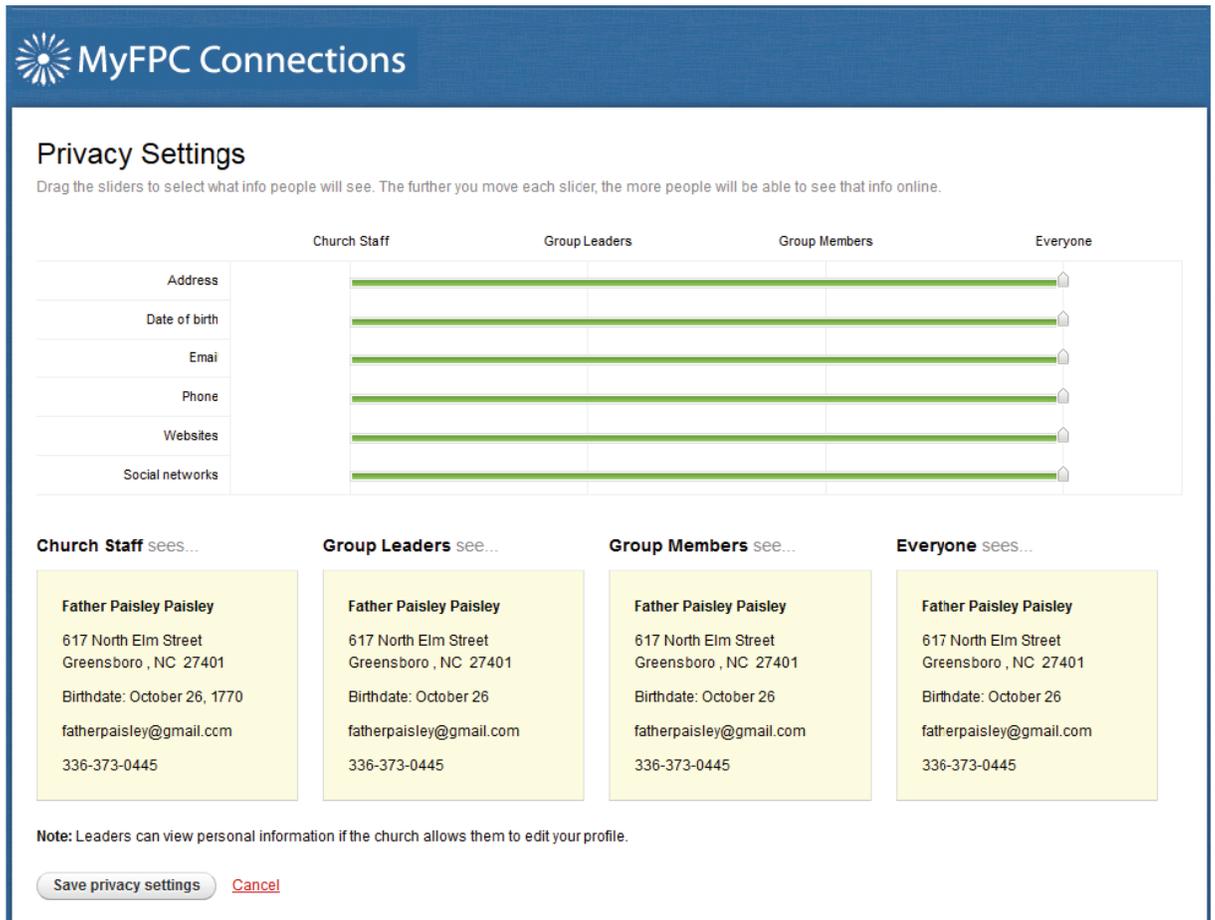
4

You should be back to this screen:



The image shows the MyFPC Connections user dashboard. At the top is a blue header with the MyFPC Connections logo and name. Below the header, it says "Welcome William". There are four menu items, each with an icon: "Update Profile" (person icon), "Privacy Settings" (eye icon), "Your Groups" (group of people icon), and "Find A Group" (magnifying glass icon).

Click on [Privacy Settings](#). Your screen should look like this:



The image shows the MyFPC Connections Privacy Settings screen. At the top is a blue header with the MyFPC Connections logo and name. Below the header, it says "Privacy Settings". There is a sub-header: "Drag the sliders to select what info people will see. The further you move each slider, the more people will be able to see that info online." Below this is a table with four columns: "Church Staff", "Group Leaders", "Group Members", and "Everyone". The rows are: "Address", "Date of birth", "Email", "Phone", "Websites", and "Social networks". Each row has a green slider bar with a handle. Below the table are four preview boxes, one for each audience: "Church Staff sees...", "Group Leaders see...", "Group Members see...", and "Everyone sees...". Each preview box shows the user's profile information: "Father Paisley Paisley", "617 North Elm Street Greensboro, NC 27401", "Birthdate: October 26, 1770", "fatherpaisley@gmail.com", and "336-373-0445". At the bottom, there is a "Note: Leaders can view personal information if the church allows them to edit your profile." and two buttons: "Save privacy settings" and "Cancel".

5

Now you can decide who can see which pieces of your information. Options are:

- Church Staff only. This includes pastors and church employees.
- Church Staff & Group Leaders, such as the chair of any committees on which you serve.
- Church Staff, Group Leaders, Group Members, allows everyone in your groups to see your information.
- Everyone allows all FPC members to see your information.

IMPORTANT TO KNOW: As you slide the bars across each category, the boxes at the bottom of the screen will show you what each category is able to see.

The screenshot shows the 'MyFPC Connections' Privacy Settings page. At the top, it says 'Privacy Settings' and 'Drag the sliders to select what info people will see. The further you move each slider, the more people will be able to see that info online.' Below this is a table with columns for 'Church Staff', 'Group Leaders', 'Group Members', and 'Everyone'. The rows represent different types of information: Address, Date of birth, Email, Phone, Websites, and Social networks. Each row has a green slider bar indicating the visibility level. Below the table are four preview boxes showing the information visible to each group: Church Staff, Group Leaders, Group Members, and Everyone. At the bottom, there are two buttons: 'Save privacy settings' and 'Cancel'.

	Church Staff	Group Leaders	Group Members	Everyone
Address	Off	Off	Off	Off
Date of birth	Off	On	Off	Off
Email	Off	On	On	On
Phone	Off	Off	On	Off
Websites	Off	Off	On	Off
Social networks	Off	Off	On	Off

Church Staff sees...

Father Paisley Paisley
617 North Elm Street
Greensboro , NC 27401
Birthdate: October 26, 1770
fatherpaisley@gmail.com
336-373-0445

Group Leaders see...

Father Paisley Paisley
Greensboro , NC
Birthdate: October 26
fatherpaisley@gmail.com
336-373-0445

Group Members see...

Father Paisley Paisley
Greensboro , NC
Birthdate: October 26
fatherpaisley@gmail.com
336-373-0445

Everyone sees...

Father Paisley Paisley
Greensboro , NC
fatherpaisley@gmail.com

Note: Leaders can view personal information if the church allows them to edit your profile.

[Save privacy settings](#) [Cancel](#)

When you are finished, click [Save privacy settings](#).

6

You will be sent back to this page. Click [Privacy settings](#) one more time.

The screenshot shows the 'MyFPC Connections' profile page for 'Father Paisley' (fatherpaisley@gmail.com). The profile is 75% complete. The profile information includes: Nickname: Father; Household position: Husband; Date of birth: 10/28/1770; Marital status: Married; Gender: Male. The phone section lists: Mobile: 336-328-4377; Work: (empty); Home: 336-373-0445. On the right, there are links for 'Update your profile', 'Privacy settings', and 'Change Login / Password'.

Click the box beside [Include me in the church directory](#) and then [Save privacy settings](#).

IMPORTANT TO KNOW: AIf you do not see this box and link, call 336.373.0445 for assistance.

The screenshot shows the 'Privacy Settings' page in MyFPC Connections. It features a table of sliders for different information types across four audience categories: Church Staff, Group Leaders, Group Members, and Everyone. Below the sliders are four preview boxes showing how the information is displayed to each audience. A note states: 'Note: Leaders can view personal information if the church allows them to edit your profile.' At the bottom, there is a red arrow pointing to a checkbox labeled 'Include me in the church directory - This includes your name, city, state, and info marked Everyone.' Below this are 'Save privacy settings' and 'Cancel' buttons.

	Church Staff	Group Leaders	Group Members	Everyone
Address	Slider	Slider	Slider	Slider
Date of birth	Slider	Slider	Slider	Slider
Email	Slider	Slider	Slider	Slider
Phone	Slider	Slider	Slider	Slider
Websites	Slider	Slider	Slider	Slider
Social networks	Slider	Slider	Slider	Slider

Church Staff sees...

Father Paisley
617 N Elm St
Greensboro , NC 27401-2019
Birthdate: October 26, 1770
fatherpaisley@gmail.com
336-373-0445

Group Leaders see...

Father Paisley
Greensboro , NC
Birthdate: October 26
fatherpaisley@gmai.com
336-373-0445

Group Members see...

Father Paisley
Greensboro , NC
Birthdate: October 26
fatherpaisley@gmail.com
336-373-0445

Everyone sees...

Father Paisley
Greensboro , NC
Birthdate: October 26

Note: Leaders can view personal information if the church allows them to edit your profile.

Include me in the church directory - This includes your name, city, state, and info marked Everyone.

[Save privacy settings](#) [Cancel](#)

That's it!

Now you can keep your information updated,
look up another member's phone number
when you need to contact them,
see the committees, ministry teams,
Church School classes, and other groups
in which you are involved,
find a group or class to join, and more!

(Did we mention [keep your contact information updated?](#))

Remember to [Sign out](#) and close your web browser after
each visit to FPC Plus

and

THANK YOU!